

The items listed below are for informational purposes only. Any item may be moved to the full agenda for public vote at a subsequent Authority Board meeting.

1. RFQ has been issued for the demolition of damaged hangars; all can be removed except the one building that houses the airfield lighting vault. That building will be removed after the relocation of the lighting vault. Duke Energy has cut power to the Hangars to be removed.
2. Meetings have been held with Duke Energy regarding the fuel farm and our airport master plan.
3. FBO RFP bids are under review. FBO committee has been reviewing the additional responses requested from prospective bidders. Face-to-face meetings have been held.
4. FAA CARES GRANT has been submitted.
5. Public contact is still restricted in the administrative office; a table has been placed just inside front door with instructions on the door directing all packages, etc. to be left on that table. Door remains locked and access is limited due to COVID-19 concerns.
6. The NCAA Conference in Wilmington has been re-scheduled for March 8-11, 2021 in Pinehurst. Those of you that had been registered to attend, will have your hotel reservations cancelled. Attendees DO NOT need to contact hotel.
7. Maintenance position has been filled. Mr. Anthony Held has accepted the position; training and orientation will begin Thursday August 6. Anthony is doing a great job; he is learning to schedule mowing and trimming. He appears to be a very conscientious young man.
8. NPE Funds: The balance of 2018 funds (\$996.00) plus the 2019 & 2020 NPE funds are dedicated to the Fuel Farm. We have indicated that we wish to designate as needed the 2021, 2022, 2023, & 2024 NPE funds toward the fuel farm. The 2018 & 2019 funds should be available shortly; DOA has set up a grant for accessing the funds.
9. The hangar siding repairs bid has been awarded to Waters Contracting Company of Newport; bid amount \$64,044.00. Garrison Construction has completed the site grading and rocking around the hangar to improve drainage. Hurricane has delayed installation of replacement roof panels.
10. Initial meeting regarding development of airport website, FlytheCrystalCoast.org was held on Tuesday August 18 with Mr. James Amato and his team from WRAL Digital Solutions.

11. New Capital Checking Account has been established for the EDA Grant. Necessary paperwork for the Bank needs to be signed tonight.

12. Talbert & Bright Update

Update follows on next page:

Michael J Smith Field Airport Update – August 2020

ALP Update and Narrative Report

- TBI has finalized a complete Draft of Narrative Report and completed a full Draft of the ALP Drawings. Copies of both draft documents were sent to the Airport Authority for review and comment on 8/24.
- TBI will send the Draft Narrative Report and ALP Drawings to the NCDOA for review and approval once the Airport Authority has completed their review.

Taxiway and Apron Pavement Rehabilitation

- Final Pay Request was executed by the Airport on 8/10.
- All construction closeout documents have been received from Trader and the full construction closeout document package was sent to the NCDOA on 8/19.
- Construction was completed \$242,237.00 under budget.

Fuel Farm Construction

- Work Authorization Amendment No. 1 (CA Services for Fuel Systems project) was executed by the Airport on 8/10.
- *Site Work*
 - NTP for the Mobilization/Submittal/Structural Design Phase was given on 7/20.
 - Submittal review is 90% complete and structural design should be complete and accepted week of 7/24.
 - Due to coordination/timing issues between the Site Work and Fuel Systems projects regarding electrical equipment requirements, NTP for construction (45 CD duration) will be delayed until Fuel Systems submittals are received and approved. It is anticipated that construction NTP will be given around 9/21. An updated construction schedule has been developed by TBI and provided to the Authority.
- *Fuel Systems*
 - Project was awarded to JF Acquisition, LLC with a bid of \$485,000.00. Contractor-executed construction contracts were sent to the Airport on 8/21 for execution.
 - Request from JF Acquisition to increase Equipment Procurement Phase by 33 calendar days (133 calendar days total) due to fuel tank lead times was approved by the Airport and TBI.
 - Per the specifications, the Contractor has 14 calendar days to provide material submittals to TBI for review. NTP for Equipment Procurement Phase will be issued once material submittals have been approved.
 - NTP for the 14 CD Construction Phase will be issued at the completion of the Equipment Procurement Phase. See the updated construction schedule from TBI for anticipated timing of construction.